



## CTI PARENT WELCOME LETTER

Dear Parents,

I would like to take this opportunity to welcome your child to the **Career and Technical Instruction (CTI)** program at \_\_\_\_\_ High School. The main focus of the CTI program is to provide students with support in the career, technical, and agricultural education classes. The secondary focus of the CTI program is to encourage students to participate in the school clubs and student organizations that offer leadership and career awareness activities, as well as important socialization and networking opportunities with other students. The goal of CTI is to prepare the students for successful transition into postsecondary training, education and/or employment. CTI offers students many high quality interactive leadership activities throughout the school and community as well as two state leadership conferences each year.

The purpose of the state leadership activities and conferences is to:

- Provide opportunity for cultural growth and personal leadership development
- Improve self confidence and instill a positive sense of self-worth
- Provide experiences not otherwise available to students with disabilities
- To recognize and reward students showing improvement in career and technical skills
- To create incentives for participation for all students with disabilities

You will be informed on a monthly basis about CTI program activities, employment opportunities, field trips, guest speakers and other upcoming events. We will have a few fundraising projects throughout the year as well as school projects and community service projects. The CTI students are encouraged to join a **Career Technical Student Organization** that supports their pathway of study. Please encourage your child to take an active role in the youth organization experience.

**A parent permission packet of forms is attached. Please read, fill out and sign the forms and have your child return them to me as soon as possible in room \_\_\_\_\_.**

As a parent, your support is most important. Your child is entering a very demanding phase of life. Please assist me in making sure that your child takes advantage of opportunities that would otherwise not be available to them. The CTI experience can prove invaluable after high school when your child is searching for a job. Please email me at \_\_\_\_\_ if you have any questions or concerns.

Sincerely,  
(Coordinator Name)

(CTI Coordinator) (Insert High School)

