



CTI WORK-STATION EVALUATION

Student: _____ Date: _____
Site: _____

Please study the items carefully and rate the student with an appropriate number from the scale. This rating will be used to assist me in determining the student's progress and grade for credit in the CTI Work Station Program.

Rating Scale	1	2	3	4	5
	Poor	Fair	Good	Very Good	Excellent
	F	C	B	A	A+

1. _____ Quality of Work (relates to accuracy, thoroughness efficiency)
2. _____ Use of Working Time (relates to quantity of work)
3. _____ Cooperativeness (willingness to work with supervisor and others)
4. _____ Initiative (resourcefulness, self-reliance, works on his/her own)
5. _____ Dependability (need for supervision or direction)
6. _____ Alertness (ability to grasp instructions quickly)
7. _____ Attendance (promptness, abuse of time, etc)
8. _____ Appearance (appropriateness of dress, cleanliness, neatness)
9. _____ Volume of Work (speed, keep busy)
10. _____ Attitude (eager, energetic)

In what area do you think this student needs the most improvement?

Comments:

Signed: _____

Return to my mailbox.