

NEWTON COUNTY BOARD OF EDUCATION

MINUTES OF JUNE 14, 2011 REGULAR SESSION

Covington, GA

June 14, 2011

The regular monthly session of the Newton County Board of Education was held on Tuesday, June 14, 2011. The meeting was called to order by Board Chair Mr. Almond Turner and the following Board members were present: Vice Chair Mr. Eddie Johnson; Mr. Jeff Meadors; Ms. Shakila Henderson-Baker; and Ms. Abigail Coggin. At 6:00 p.m., the Board went into executive session on a motion by Mr. Johnson, second by Mr. Meadors, to discuss the appointment, employment and compensation of employees.

On a motion by Mr. Meadors and second by Mr. Johnson, the Board voted 5-0 to return to open session.

WELCOME, INVOCATION, AND PLEDGE OF ALLEGIANCE

Following the welcome by Mr. Turner, he also gave the invocation and led the Pledge of Allegiance.

PUBLIC PARTICIPATION

There was one request for public participation. Ms. Denise Gates expressed her concerns with the administration and faculty at Alcovy High School in regards to her two children.

AGENDA AND MINUTES

Board Chair Mr. Turner called for a motion to approve the agenda as presented by the Superintendent of the June 2011 meetings as presented. Mr. Meadors made a motion for approval, Ms. Coggin seconded, and all voted in favor.

Board Chair Mr. Turner called for a motion to approve the minutes as presented to the June 2011 meeting. Mr. Meadors made a motion for approval, Ms. Henderson-Baker seconded, and all voted in favor.

SUPERINTENDENTS' REPORTS

Operations Report Dr. Dennis Carpenter, Deputy Superintendent of Operations, had no additions to the Operations Report.

Dr. Carpenter introduced Mr. Bob Cunningham and Mr. Ray Moore, architects with the firm working with the construction of the replacement high school for Newton High. They presented information in regards to the money saving features being incorporated in the construction of the facility.

Curriculum/ Instruction, Technology and Enrollment Report Dr. Linda Hayden had no additions to the Curriculum/Instruction, Technology and Enrollment Reports.

On a motion by Mr. Meadors and a second by Ms. Henderson-Baker, the Superintendent's Reports were approved, with all voting in favor.

OLD BUSINESS

The following item, Item A, of Old Business was approved on a motion by Ms. Henderson-Baker, second by Mr. Meadors and all voting in favor:

- **Requested Board Action Relative to Revisions of Policy JBA of the NCBOE Policy Manual** Approval recommended for the revisions /updates to Policy JBA as presented. This policy has been on the table for a month for review as required.

NEW BUSINESS

The following items, Item A – Item G and Item I, of New Business, were presented by Dr. Carpenter and approved on a motion by Ms. Coggin, second by Mr. Johnson, and all voting in favor:

- **Requested Board Action Relative to Adoption of FY 2012 Budget** Approval recommended of the FY 12 budget for all governmental funds, as approved in the tentative budget last month and as advertised in the newspaper. Attached is the final budget in the format required for approval, with the additional expenditures included in the appropriate General Fund function.
- **Requested Board Action Relative to Contract for Beverages for School Nutrition Program** Approval recommended of the renewal of the contract for beverages for the school nutrition program be awarded to Coca-Cola Refreshments. The effective date of the renewal will be July 1, 2011 and the expiration date will be June 30, 2012. Beverage items included assorted vegetable and fruit juice blends, zero calorie sport drinks, plain and flavored waters, and numerous types of fruit juices. The estimated value of this contract is \$66,000.
- **Requested Board Action Relative to Renewal of Selected Contracts for the School Nutrition Program** Approval recommended of the annual renewable contract be awarded to the following vendors for an additional contract period; Sanitech Systems, Inc. (Safety and Sanitation Program); Dexter's Farm (Produce); Atlanta Fixtures and Sales Company, Inc. (Kitchen Smallwares); Southeastern Paper Group (Paper Supplies) and U. S. Foodservice (Food).

Sanitech Systems, Inc., Safety and Sanitation Program, provides the following for the school nutrition program: materials – cleaning chemicals, detergents, soaps and safety equipment as required; on-site training, system training and training reference materials and service to monitor safety and sanitation practices and provide documentation. This vendor has provided satisfactory service and has requested no price increase. The estimated value of this contract is \$80,000.

Dexter's Farm provides produce and fresh eggs for the school nutrition program. The vendor has provided satisfactory service and will honor the current contract price for another term. The estimated value of the contract is \$330,000.

Atlanta Fixture and Sales Company, Inc. will provide for the purchase of 175 commonly used kitchen items. The supplier has not requested a price increase despite manufacturer price increases. The estimated value of the contract is \$70,000.

Southeastern Paper Group will provide cafeteria supplies; plates, cups, trays, napkins, etc.; as well as other needed products. The vendor has provided satisfactory service and there will be an increase in the cost of some items due to the rising commodity costs of both paper and petroleum products. The estimated contact value is \$410,000.

U. S. Foodservice will provide all the food items, other than the produce, for the school nutrition program. The vendor has provided satisfactory service. There will be an increase of between 2.8% and 4.2% to the cost of some commodity-based food items. The estimated value of the contract is \$2,500,000.

- **Requested Board Action Relative to Awarding Contract for Plumbing Services** Approval recommended of the annual renewable contract for plumbing services be awarded to Royal Flush Plumbing, Inc. of Covington, Georgia for an additional contract period. The vendor has performed satisfactorily, met all contractual requirements, and has agreed to continue their service under the current terms and conditions of the contract, with no request for price increases. The estimated annual value of this contract is \$200,000.

- **Requested Board Action Relative to Contract for Waste Disposal and Recycling** Approval of the annual renewable contract for waste disposal and recycling be awarded to Georgia Waste Systems, Inc. d/b/a/ Waste Management of Lake City, Georgia. The contract includes provision of garbage and recycling containers at schools and facilities as well as regularly scheduled disposal of the contents therein. The estimated cost of the contract is \$155,000.
- **Modifications to the NCSS Retirement Savings Plan** Approval recommended that the NCSS Retirement Savings Plan be modified by reducing the employer contribution for TRS-covered employees from 1% to .5% for the upcoming Fiscal Year; July 1, 2011 – June 30, 2012. This modification will permit the system to address, in part, some of the fiscal and budgetary constraints on the District for the current Plan Year. The effective date of this change shall be July 1, 2011.
- **Requested Board Action Relative to Use of Facilities of Newton High School by Production Company Reunion Committee, LLC** Approval recommended for the application for the use of school facilities as submitted by the Production Company Reunion Committee, LLC. This company is requesting use of the Newton High School facility for filming on July 5, 2011 – July 15, 2011, and July 17, 2011 - July 22, 2011. Newton High Principal Dr. Craig Lockhart supports this agreement. The NCSS School Board attorney has also reviewed the agreement.

The following item, Item H, will remain on the table for one month for review and will be voted on at the next regular monthly meeting on July 19, 2011:

- **Requested Board Action Relative to Revisions of DIB of the NCBOE Policy Manual**

The following item, Item I, was reviewed and included with the above items, Item A – G and Item I:

- **Requested Board Action Relative to Surplus Items** Approval recommended for declaring items as presented as surplus as they are no longer serviceable to the school system. The motion also authorized the appropriate disposal of these items through a salvage company or other proper disposal method.

The following item, Item J, was presented by Dr. Hayden, approved on a motion by Mr. Johnson, second by Mr. Meadors, with all voting in favor:

- **Requested Board Action Relative to 2012 Newton County Carl D. Perkins Career and Technical Education Program Improvement Local Plan** Approval recommended for the 2012 Newton County Carl D. Perkins Career and Technical Education Program Local Plan. According to the new Perkins IV law, federal funds are now tied to the date that the Local Plan is approved by the local BOE. NCSS is requesting approval of this plan in June to allow for expenditure of funds beginning July 1, 2011.

The following items, Item K – Item N, were presented by Dr. Hayden, approved on a motion by Mr. Johnson, second by Ms. Henderson-Baker; with all voting in favor:

- **Requested Board Action Relative to Purchase of Netbooks and Netbook Carts for Flint Hill Elementary School** Approval recommended for the purchase of netbooks and netbook carts needed for Flint Hill Elementary from the Dell Corporation of Round Rock, Texas. The estimated cost of the purchase of 96 Dell Latitude 2110 Netbooks with touch screens and four Dell Managed Netbooks carts is \$67,187.96.
- **Requested Board Action Relative to Purchase of Lexmark Laser Printers for Flint Hill Elementary School** Approved recommended for the purchase of Lexmark Laser printers for Flint Hill Elementary. Lexmark laser printers were chosen after an evaluation of available alternatives and are part of a standardization program enacted by the technology department. The estimated cost is \$22,992.00 and will be paid by capital projects funds.
- **Requested Board Action Relative to Purchase of Instructional and Educational Supplies for Flint Hill Elementary School** Approval recommended that the instructional and educational supplies needed for Flint

Hill Elementary be purchased from School Specialty of Appleton, Wisconsin. The estimated cost of the purchase is \$49,560 and will be paid by using capital projects funds.

- **Requested Board Action Relative to Social Studies Textbooks for Grades K-5** Approval recommended for the purchase of Social Studies textbooks/electronic resources for grades K – 5. Following the locally approved process for selection of textbooks from the state adoption lists, teachers have met, reviewed the curriculum in relation to the proposed textbooks, discussed findings, and reached consensus regarding these textbooks. Appropriate numbers of textbooks and electronic resources will be purchased. The estimated cost of the textbooks/electronic resources is \$259,950 and is included in the budget.

The following item, Item O, was presented by Dr. Hayden. This item was discussed at the work session on June 7, 2011 and added on the regular monthly meeting agenda this week as the purchase of these textbooks/electronic resources should begin in order for the textbooks to be received before the Fall 2011 school opening. The item was approved on a motion by Mr. Johnson, second by Ms. Henderson-Baker; with all voting in favor:

- **Requested Board Action Relative to Social Studies Textbooks for Grades 6 – 12** Approval recommended for the purchase of Social Studies textbooks/electronic resources for grades 6 – 12. Following the locally approved process for selection of textbooks from the state adoption lists, teachers have met, reviewed the curriculum in relation to the proposed textbooks, discussed findings, and reached consensus regarding these textbooks. Appropriate numbers of textbooks and electronic resources will be purchased. The purchase price of these items is approximately \$376,000 and is included in the budget.

Executive Session Dr. Dennis Carpenter, Deputy Superintendent for Operations, presented for Board action, the Superintendent’s personnel recommendations that had been discussed in Executive Session. Mr. Meadors made a motion to approve the list of recommendations; Ms. Henderson-Baker seconded the motion, with all voting in favor. A copy of the personnel report is attached.

With there being no other matters for discussion, the meeting was adjourned at approximately 8:15 p.m., on a motion by Mr. Meadors, second by Mr. Johnson, and all voting in favor.

Superintendent, Newton County Schools

Chair, Newton County Board of Education