

Conducting Research in Newton County Schools

Newton County Schools has established guidelines for the research approval process. Applications will be reviewed with respect to the district's goals and mission of ensuring success for each student. All research conducted in Newton County Schools must:

- protect the rights and privacy of staff, students, and parents/guardians
- not interfere with instructional time to the detriment of student learning
- support continuous school system improvement goals

IMPORTANT:

Applicants seeking to conduct research within their own school as a requirement for a graduate course, should complete the "Application to Conduct Action Research" and submit it to their principal (not to the district-level). These applications are reviewed by principals on an ongoing basis throughout the school year.

Applicants seeking to conduct research as a requirement for a master's thesis or doctoral dissertation, should complete the "Application to Conduct Research" and "Checklist for District Approval" and submit these documents to the district for approval. **District-level review occurs in three cycles throughout the school year.**

Instructions are provided within each application.

Application to Conduct Action Research (principal approval)

Application to Conduct Research (district approval)

Checklist for District Approval

Deadlines for Submission of Application Materials (for District Approval)*:

Cycle	Deadline for Submission	Application Decisions
Cycle I	August 13	October 15
Cycle II	February 15	March 18
Cycle III	May 13	July 15

*Only complete applications will be reviewed

State and Local Policies

Protection of Pupil Rights Amendment

For additional questions, please contact Dr. Ken Proctor, Curriculum and Instruction.

Phone number: 770-787-1330, ext. 1258

Email: proctor.kenneth@newton.k12.ga.us

Revised 1-9-12