

Oak Hill Elementary School
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Covington, GA 30016
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Dr. Brenda Gammans, Principal

Mrs. Tara Lynn, Asst. Principal

August 12, 2009

Dear Parents and Guardians,

We have had a great opening of school this year. The purpose of this letter is to give you some updated information.

1. This year we have an early dismissal day on August 24th. This is a professional development half day for staff. Student dismissal will begin at noon. Please be sure that you have made arrangements for your child on early dismissal days.
2. School t-shirts are on sale each Friday morning during August. Each Friday we want to promote school spirit by wearing school shirts or school colors (red and black).
3. Please be reminded that parents/guardians must come by the office and sign-in. When leaving the building, please come by the office and sign-out.
4. Students are late if they are not in their classroom by 8:00. If your child is a car rider, please make sure that you leave home early so that your child will have time to exit the car and walk to class. Students that are late should be walked into the building by their parent.
5. We will have a Curriculum Night and PTO meeting on August 18th at 6:30. You will have an opportunity to visit the teachers in the grade level where your children are enrolled, and find out the expectations and requirements for your child this year.
6. School pictures will be August 19th. Please look in your child's folder for this information. The pictures that are made this time are the ones that we use in the yearbook. Because the pictures are used in the yearbook, we can not take group pictures.
7. The following are some dates to add to your calendar.

August 18	Curriculum Night/PTO at 6:30 p.m.
August 19	School Pictures
August 20	School Council Meeting at 7:15 a.m.
August 24	Early Dismissal Days for Students
Sept. 7	Labor Day Holiday – schools are closed
Sept. 17-18	Early Dismissal - Parent Conferences
Sept. 21-25	CogAT Testing for grade 2; ITBS testing for grade 4
Oct. 12-16	Fall Break - schools are closed
October 23	Report Cards sent home
October 23	PTO Fall Festival

Thank you for the opportunity to educate your child. Our faculty and staff look forward to working with you and your child. If I can assist you in any way, please contact me.

Sincerely,

Brenda Gammans, Ph.D.
Principal