Dear Parents,

In light of the Covid-19 pandemic, we are unable to receive your completed Pre-K registration packet in hand at this time. We, therefore, ask all parents who may have an eligible child to follow the instructions below to obtain the Newton County Schools’ 2020-2021 Pre-K Registration packet. Upon completion of your packet, please contact Mrs. Velinsie Ware at 678-491-5736 to have your child’s name and information added to our Pre-K waiting list. It is very important to call Mrs. Ware to provide her with your contact information; otherwise, we will have no other way to contact you.

Please be advised that all available slots are filled on a first come, first served basis. Once the school district has officially reopened, we will notify you directly to schedule an appointment for submitting your packet and documents.

We thank you in advance for your patience. Please know we remain committed to providing the very best service to our students and families.

TO ACCESS THE Newton County Schools 2020-2021 PreK Registration Packet

STEP #1— Go to the Newton County Schools website at www.newtoncountyschools.org to access our homepage.
**Step #2**— Once the homepage loads, locate the search engine box in the upper right of the screen and type **Pre-K Registration** in the search box as indicated below. Then click on the magnifying glass at the right in the search box to submit your request.

**Step #3**— At the next screen showing the results of your search, request click on **2020 PreK Registration (Jan 10, 2020)** to access the 2020-2021 Pre-K Registration packet. This will take you the registration packet.
STEP #4— At the next screen, you will have access to the 2020-2021 Pre-K registration packet. Click on Pre-K Registration Packet to access the English packet. If you need a packet in Spanish, click on Pre-K Registration Packet (Spanish).
**STEP #5** — You must download the registration packet and complete it. Once your application is complete, the following documents must be submitted with your application to complete the registration process.

**REGISTRATION REQUIREMENTS:**

Children must be four (4) years old on or before September 1, 2020, to qualify for enrollment.

- Child’s original birth certificate
- Two proofs of residence/address—one from each of the two categories below:
  - Category 1: Utility bill such—electric, gas, garbage, or water bill in the name of the person enrolling the child.
  - Category 2: Current lease, rental agreement, or mortgage statement from the purchase of a home.

**STEP #6** — Once your registration application is complete and you have obtained the required documents as noted above, your packet is complete.

**STEP #7** — After **STEP #6** is complete, please call Mrs. Velinsie Ware at (678) 491-5736 to be added to the selected school’s enrollment list of waiting list, whichever is applicable at the time.

**Please note:** Final placement in the district’s Pre-K program is not complete until all registration requirements have been satisfied and all paperwork has been submitted to the Office of Elementary Curriculum and Instruction.